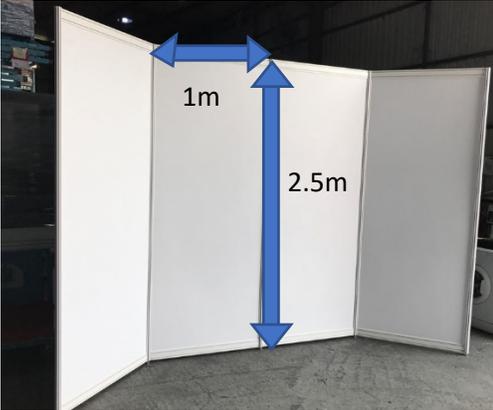


Oral Presentation Guidelines

Equipment provided:	<ul style="list-style-type: none">➤ Podium with microphone➤ Wireless presenter➤ A computer equipped with Windows (If you are a Macintosh user, please test your presentation on a PC to verify it converts to Windows format accurately) <p>**To eliminate any delays to the start of the session, you are NOT recommended to use your own laptop for presentation.</p> <p>** Please store your files into an USB, there will be a technician to assist you for setting up. You are highly recommended to give us your USB during registration on 12th March for testing.</p>
Preferred format:	<ul style="list-style-type: none">➤ In English➤ PowerPoint in 16:9 ratio➤ Use standard fonts, such as Times New Roman or Arial➤ Avoid using small fonts that will be illegible from the back of the room, and break up a complex slide into a series of slides➤ Presentations are most readable on a dark background and bright lettering➤ Regarding the stability, do not rely on internet access➤ If your presentation contains any video or audio, please try it on our computer during registration on 12th March
Allocated time:	15minutes presentation and 5 minutes Q&A .

Poster Presentation Guidelines

<p>Equipment provided:</p>	<p>➤ 1m (width) X 2.5m (height) Exhibition Panel for each person</p>  <p>➤ Blu tack</p> <p>** On-site printing is NOT provided</p>
<p>Preferred format:</p>	<p>➤ In English</p> <p>➤ The size of the poster must not exceed the 1m (width) X 2.5m (height) exhibition panel</p> <p>➤ Vertical orientated</p> <p>➤ The full title, list of author(s) and affiliation(s) at the top</p> <p>➤ 24 to 32 font size single spaced is recommended, 48 to 60 font size for headings</p> <p>➤ A balance of figures and texts</p> <p>➤ Use dark colors on white or pale backgrounds and light colors on dark backgrounds</p> <p>➤ Do not write or paint directly on the exhibition panel</p>
<p>Set-up time:</p>	<p>You are welcomed to give us your poster during registration on 12th March, or you can set-up by yourself from 1:00pm – 1:45 pm on 13th March at 5/F Rose Hall 2, Shenzhen Convention & Exhibition Center.</p>